

APPLICATION FORM



Housemart Queenstown Ground Floor Alta House, Terrace Junction, Frankton Phone 03-442-3815 Email rentqt@housemart.co.nz

PROPERTY	Address of Premises:		
	Have you viewed the inside of this property?	YES / NO	If YES, when did you view?

PERSONAL DETAILS	Full Name:	Male / Female	Date of Birth:
	Current Address:	Rental / Own home / Other	
	Previous Address (prior to the above)		
	Home phone:	Usual Occupation:	
	Mobile Phone:		
	Email Address: <small>This email address may be used as an address for service</small>	Nationality:	
	If you are under 18 years, are you married?	YES / NO	Do you smoke?
Identification: Passport, Driver's Licence, Birth Certificate (copy of one type must be supplied):			
NOTE: If you are not an Australian or New Zealand Citizen, please provide a copy of your current Visa or proof of residency. The identification documents provided with this application will be used for the purpose of identification and will be retained			

GENERAL INFORMATION	Current Landlord/Agent:	Tel:	Email:	
	How long have you lived there?	Your reason for moving?		
	Do you have pets?	YES / NO	Type of pet:	Breed:
	How long would you like to rent this property for?	Move in date:		
	Number of vehicles you will be parking at the new premises:	Registration number/s:		
	Have you ever had an Order made against you by the Tenancy Tribunal?	YES / NO		
	If Yes, for what reason?			
	How did you find out about Housemart?			

OTHER OCCUPANTS	Please list all other persons who will be living with you at the property. If children, please include their age. (All other adults will also need to complete a separate application form)		
	1	Relationship:	
	2	Relationship:	
	3	Relationship:	

INCOME	What is your source of income? (i.e. Salary, wages, benefit, superannuation, savings, etc.)		
	Name of current employer:	Phone number:	
	Position held:	How long with this employer?	
	Outline brief details of previous employer:		

Any requests for the property:

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CONTACT DETAILS	NEXT OF KIN (a contact address of a family member or friend who does not live with you)		
	Name:	Relationship:	
	Address:	Phone number:	
	ADDRESS FOR SERVICE (a contact address of a relative or friend in New Zealand who does not live with you. The email address would be your best contact and can be your personal email)		
	Name:	Relationship:	
	Address:	Phone number:	
	Email:		

REFERENCES AND CREDIT CHECKS	REFERENCES – Include two references (no family members please). All overseas references must be in writing . Please include at least one previous or current Landlord reference.		
	1	Name:	Phone number:
	Type of reference: Landlord		
	2	Name:	Phone number:
	Type of reference: (i.e. landlord or employment)		
	<p>Credit Reference: Housemart will always complete a Credit Check based on the information you give here. (If you are from overseas, you can obtain your own credit check to assist with your application)</p> <p>If you are Australian, you can arrange your own credit check to assist with your application at www.mycreditfile.com.au</p> <p>I consent to Housemart using the information provided here to complete a Credit Check to support my application. I consent to Housemart providing the information in this form and details of any proven breach of my tenancy agreement or of the Residential Tenancies Act 1986 to any credit bureau or tenant default database. I acknowledge that the information may then be publicly accessible through credit bureaux or tenant default databases. I agree that you may use any of the information on this form to enforce any judgement in respect of the tenancy agreement or in respect of any order against me made by the Tenancy Tribunal. I authorise the organisations and people detailed above to divulge any information Housemart may request.</p>		

CONDITIONS	<p>I understand this application is subject to the approval of the owner/agent. Upon acceptance of the application, I understand the property will not be secured until Housemart receive the first week's rent as a deposit and that if I withdraw after my application after this period, I will forfeit this payment. On acceptance of this application I also agree to enter in to a Tenancy Agreement to take the above residential premises for the agreed term and from the commencement date stated above.</p> <p>We do not accept cash/cheques/eftpos in our office for payment of rent. All rent payments must be made by Automatic Payment only and this will be a condition of your Tenancy Agreement. Should this application be accepted, you will be required to provide your bank account details at the time of signing your lease, otherwise the tenancy will not proceed. No personal cheques are acceptable.</p>
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INITIAL PAYMENT	Bond Contribution	\$
	PLUS: First Rent Payment	\$
	TOTAL DUE BY COMMENCEMENT	\$

SIGNATURE	SIGNATURE OF THE APPLICANT:	
	Date: / /