

APPLICATION FORM

www.housemart.co.nz

Housemart Queenstown: Ground Floor Alta House, Terrace Junction, Frankton

p: 03 442 3815

e: rentqt@housemart.co.nz

1. Property

Address you are applying for: Unit # Street # Street Name Suburb City Postcode

Have you viewed the inside of this property? **YES / NO** If **YES**, when did you view? _____

2. Personal details

Name: First name Middle name Last name Date of birth: DD / MM / YYYY

Phone: _____ Email: _____ Nationality: _____

Do you smoke? **YES / NO**

If **under 18 years of age**, are you married? **YES / NO**

Have you ever had an **Order made against you** by the tenancy tribunal? **YES / NO** If **YES**, for what reason? _____

NOTE: A copy of your ID must be supplied with your application

If you are a New Zealand or Australian citizen: **NZ DRIVERS LICENCE** **PASSPORT** **BIRTH CERTIFICATE**

If you are **NOT** a New Zealand or Australian citizen: **VISA** **AND** **NZ DRIVERS LICENCE** **PASSPORT**

3. Application details

Your reason for moving? _____

Who will be living with you at the property? **(All other adults will need to complete their own Application Form)**

Full name Relation Age (if under 18 years)

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Pets? **YES / NO** If **YES**, *how many pets / what type and what breed?* _____

Will you be parking vehicles at the property?

Car Make Car Model Registration number

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4. Income

What is your source of income? **SALARY / WAGES / BENEFIT / SUPERANNUATION / SAVINGS / OTHER:** _____

Current employer: _____ Phone: _____

Your job title: _____ Employment start date: MM / YYYY

Note: An employment reference will strengthen your application.

Reference name: _____ Phone: _____

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5. History

Current address: Unit # Street # Street Name Suburb City Postcode

Current landlord/agent: _____ Phone: _____

Email: _____ Time spent at address: _____ months _____ years

*We require **three (3) years' worth of your address history.** If you have lived at this address for more than three (3) years, please move to section 6. If you have been there for less than three (3) years, please provide your previous address(es) below.*

Address 1: Unit # Street # Street Name Suburb City Postcode

Landlord/agent: _____ Phone: _____

Email: _____ Time spent at address: _____ months _____ years

Address 2: Unit # Street # Street Name Suburb City Postcode

Landlord/agent: _____ Phone: _____

Email: _____ Time spent at address: _____ months _____ years

I consent to Housemart using the information provided here to complete a Credit Check to support my application. I consent to Housemart providing the information in this form and details of any proven breach of my tenancy agreement or of the Residential Tenancies Act 1986 to any credit bureau or tenant default database. I acknowledge that the information may then be publicly accessible through credit bureaux or tenant default databases. I agree that you may use any of the information on this form to enforce any judgement in respect of the tenancy agreement or in respect of any order against me made by the Tenancy Tribunal. I authorise the organisations and people detailed above to divulge any information Housemart may request.

6. Contact

Physical address for service: Must be a physical address in New Zealand, where mail can be received on your behalf. E.g. family address, friends address, etc.

Address: Unit # Street # Street Name Suburb City Postcode

Next of kin: A contact address of a family member or friend who does not live with you.

Address (if different from above): Unit # Street # Street Name Suburb City Postcode

Full name Relation Email Phone

7. Conditions

I understand this application is subject to the approval of the owner/agent. Upon acceptance of the application, I understand the property will not be secured until Housemart receive the first week's rent as a deposit and that if I withdraw my application after this period, I will forfeit this payment. On acceptance of this application I also agree to enter in to a Tenancy Agreement to take the above residential premises for the agreed term and from the commencement date stated above.

We do not accept cash/cheques/eftpos in our office for payment of rent. All rent payments must be made by Automatic Payment only and this will be a condition of your Tenancy Agreement. Should this application be accepted, you will be required to provide your bank account details at the time of signing your lease, otherwise the tenancy will not proceed. No personal cheques are acceptable.

Applicant signature: _____ **Date:** DD / MM / YYYY

Confidentiality note: The information contained within this application is being transmitted and is intended only for Housemart. If the reader of this message is not the intended recipient, you are hereby advised that any dissemination, distribution or copying of this application is strictly prohibited. If you receive this application in error please notify us immediately by calling 03 442 3815.